

## MINUTES OF MARSHALL LIBRARY BOARD - August 10, 2022

**Call to Order:** The Marshall Public Library Board of Trustees met in regular session Wednesday, August 10, 2022. Vice-President Janet Hasten called the meeting to order at 6:04 p.m. Board members present were Janet Hasten, Melissa Strait, Mike Cameron, Jenn Smitley, and Bob Nelson. John Tarble, Jody Green, Herman Wallace, and Adam Setzer were absent. Director Alyson Thompson and Head Librarian Jamie Poorman were also present.

**Pledge of Allegiance:** Janet Hasten led the Board in the Pledge of Allegiance.

**Correspondence:** Melissa read a message generated through the web-site contact form from Susan Moore, regarding the display of an Abraham Lincoln collection which her family had donated in the past; Melissa also read Alyson's response.

**Secretary's Report:** Minutes from the July 13, 2022 meeting were reviewed. On a motion by Melissa, seconded by Mike, the minutes were approved.

**Officers' Reports:** There were no Officers' Reports presented.

**Presentation of Bills:** The August invoices were reviewed. On a motion by Melissa, seconded by Bob, payment of bills in the amount of \$46,187.34 was approved. A roll call vote was taken and recorded as follows: Janet Hasten-yes, Melissa Strait-yes, Mike Cameron-yes, Jenn Smitley-yes, and Bob Nelson-yes.

**Unfinished Business:** Alyson reminded the Board of the upcoming Library Tour sign-up sheet, with the attendees to meet September 14, 2022, at 4:00 p.m. at our library to carpool to the Hutsonville and Robinson facilities.

**Librarian's Report:** Jamie presented the Librarian's Report for July. The summer reading program ended July 9, 2022, the meeting room was used for 49 events, patron registration increased by 9, total circulation was 3,467, and the door count was 5,118. There were a total of 17 programs with 769 in attendance. Staff responded to 47 genealogy/local history queries for the month. Review of patron lost items and fees will be held during New Business as part of the Strategic Plan Loan Policy discussion.

**Friends of the Library:** The Friends have not met since Alyson's last report. Their next meeting will be September 1, 2022, at 5:00 p.m.

**Marshall Area Public Library District Report:** The Area Board has not met since Alyson's last report. Their next meeting will be August 23, 2022, at 4:30 p.m.

**Director's Report:** Alyson updated the Board on several events and activities in July: Alyson and Jamie attended *Spark!* training, and Alyson attended a Webinar for the upcoming Holocaust exhibit; both rear exit doors were replaced, and the new Children's Area mural is complete; we received a \$5,000.00 grant amount for our participation in the I-Smile cancer advocacy, but we still wait news on the large state grant we applied for some time ago. At the end of July the Library accounts held \$73,844.15 in Operations, \$10,000.00 in Retirement, and \$132,932.55 in Special Reserve, for a total of \$216,776.70. Alyson also provided work-up detail on how the Business Card through Bank of America is charged to the various expense accounts.

**New Business:** The Deletion of cards will be processed as allowed by library law. On a motion by Jenn, seconded by Melissa, the Board voted to approve the Strategic Plan Loan Policy changes. On a motion by Jenn, seconded by Bob, the Board voted to waive \$2,799.19 in late fines for 2012 through 2019, with roll call votes recorded as follows: Janet Hasten-yes, Melissa Strait-yes, Mike Cameron-yes, Jenn Smitley-yes, and Bob Nelson-yes.

**Other:** There was no other business discussed.

**Adjournment:** On a motion by Melissa, seconded by Jenn, it was voted to adjourn the meeting at 7:34 p.m.

Melissa Strait, Trustee

The next meeting will be held Wednesday, September 14, 2022, at Tuscany Grill in Robinson, Illinois, following a tour of the Robinson Library facility.